

Triangle South Workforce Development Board
Meeting Minutes
April 19, 2018

Board Members Present:

Chief Elected Official Gordon Springle, Chairman Russell Hieb, Bob Kain, Matthew Stark, Meg Moss, Ronald Hewett, Lonnie McPhail, Eugene Pearsall (by phone), Bruce Ledford, Edward Timmons, John Lowery (for Michelle Muir).

Absent: Blake Arnett, Carolyn Blue, Kevin Bolyard, Amanda Bryan, Deanna Jones, Vickie Newell, James Roberts, Angie Stewart, Donna Williams, Adena Mitchell, and Michelle Muir.

Others in Attendance: CCCC AVP of External Affairs Marcie Dishman, Yvette German, Sarah Stone, Sandra Webster, Anitra Hart, Pamela Glover, Dave Taylor, Jr., Alonza Royal, Rosalind Cross, Dottie Cierciorka, Malinda Marsh, Jackie McMillian, Angela Nicholson, Mike Peluso, and Kim Shaw.

Meeting was called to order at 4:31pm by Chairman Russell Hieb. A quorum was not met. However, the meeting continued to allow time for absent members to report.

Board Development: Lorena Patterson, Program Director for the Go Global NC provided a presentation on Go Global NC Latino Initiative. This presentation detailed the goal to develop relationships and strategies to positively integrate the Latino community into the fabric of their new North Carolina communities. Those who express their interest to participate in the immersion study in Mexico on August 6-14, 2018 are encouraged to apply. The cost to participant is \$6375. For more information, please email Lorena Patterson at: lpatterson@northcarolina.edu, for any interested in participating in the immersion study in Mexico August 6-14, 2018.

Introduction of New Board Member: Lonnie McPhail introduced himself to the Board. McPhail is a retired employee from the NC Department of the Revenue where he served 30 years. He continues to serve with various community and faith based organizations.

Expiring Board Terms: Chairman Russell Hieb announced that several Board Members will need to be re-appointed to serve another term for PY2018. The following board members have been recommended to complete their nomination forms for reappointment to submit to the County Commissioners for PY2018 effective July 1st:

- Chatham County: Deanna Jones
- Harnett County: Russell Hieb, Carolyn Blue, James (Jim) Roberts, and Angie Stewart
- Lee County: Meg Moss, Robert (Bob) Kain, and Bruce Ledford
- Sampson County: Eugene Pearsall, Donna Williams, and Edward Timmons
- Chairman Russell Hieb stated that he hopes all current members wanted to continue to serve. He also asked CEO Gordon Springle to take note of reappointments listed for Harnett County. Much discussion on the process for reappointment. Rosalind Cross stated that each county may vary on the process for reappointment, and to also visit the TSWDB website for the nomination form, and to email or call her if questions still persist.

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Contractor Updates:

- Two Hawk Workforce Services WIOA Supervisor/Site Manager, Pamela Glover stated that a meeting with discussion to gain more work based learning/on-the-job training and employment opportunities with Prestige Farms for truck drivers in Sampson County. They are continuing to assist Sampson Community College HRD/Continuing Education with their enrollments. They also have discussed collaborative efforts in Lee County with Frontier Spinning and Bob Kain, the Advancement Center, and Adult Probation on employment opportunities for participants who are a former offender. They are working with Central Carolina Community College in Chatham County to increased enrollments for the Employment & Training Program on the Pittsboro campus.

See addendum for Community College Updates

Old Business:

- Infrastructure Agreement:
 - Director Rosalind Cross provided an update on the Infrastructure Funding Agreement and stated that we are starting negotiations for PY2018.
- Funding Work-Based Learning:
 - Rosalind Cross stated that the Division of Workforce Solutions announced that workforce boards would be allocated additional funding up to \$75,000 to fund a workforce based learning position. The funding has been approved and the position has been posted on the CCCC website, with a close date of April 25th.
- ***Program Enhancement Grant***
 - Angela shared that a meeting is scheduled with Central Carolina Community College to finalize putting the CRC Work Ready Grant together to submit the application for additional funding.

New Business

- ***PY2018 Final Recommendations***
 - Edward Timmons gave an update of the meeting held at Campbell University on April 12, 2018 where the Program & Planning Committee reviewed the submitted Proposals for PY 2018 Service Providers. The process was very extensive, fair, strategic, and transparent in regards to each county. The committee reviewed each proposal to ensure each respondent met the program requirements.

Recommendations for WIOA Youth Programs PY2018-2021

County	Agency	Committee Vote
Chatham	Telamon Corporation	Yes
Harnett	County of Harnett	Yes
Lee	Telamon Corporation	Yes
Sampson	County of Harnett	Yes

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Recommendations for WIOA Adult & Dislocated Workers PY2018-2021

County	Agency	Committee Vote
Chatham	EDSI	Yes
Harnett	County of Harnett	Yes
Lee	Two Hawk Workforce Services	Yes
Sampson	Two Hawk Workforce Services	Yes

A motion to accept the recommendations of the Program and Planning Meeting committee was made by Bob Kain and seconded by Edward Timmons. The motion was placed on hold by Russell Hieb due to a quorum not being met. Rosalind Cross stated that Eugene Pearsall was in attendance via phone conference. Therefore, Russell Hieb officially called the meeting to order at 5:16 p.m. The motion was reinstated, and was approved with no discussion or opposition.

- ***One-Stop Operator Procurement***

- Rosalind Cross stated that the Final Recommendations was not noted on the agenda for the One-Stop Operator due to the failed procurement. We had demonstrated competition for the one-stop operations initially. However, one respondent that did not properly submit their proposal per RFP requirements. Upon discussion with Jim Roberts and Chairman Hieb, the decision to reissue the RFP was made. A new timeline was established.

- ***New Business High Impact Board Member Training***

- Board members Meg Moss and Matthew Stark attended the Workforce Development Board orientation on April 17, 2018 in Raleigh, NC to be orientated to best practices for onboarding new members. The session allowed members to think long term and strategically, the importance of remaining proactive instead of reactive towards workforce issues, board roles and responsibilities as it relates to the mission and vision of each workforce development board, pitching an elevator speech regarding TSWDB, and the reason why board members serve on the board. Both Meg and Matthew stated that the training was very informative.

Committee Updates by Committee Chairs:

- **Communications Committee-Ronald Hewett**

- Mike Peluso and Ron Hewett met with Sanford Contractors to assist them with finding talented workers. A long range plan to grow workers with the company was discussed. It was determined via further discussion with the industry association that commitment from the industry is needed to encourage and market the benefits of the industry to create the pipeline. Mike Peluso discussed short term plan to address business services for Sanford Contractors and industries in Heavy Construction as follows:

1. Local area recruiting in career centers

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2. Educated Career Counselors on opportunities in Heavy Construction Industry to bring awareness to job seekers
 3. Establish Sector Partnerships in a metro area to formulate a plan of action to create a multi-tenant sector career fair as a regional effort
- Ronald Hewett mentioned prototyping and implementing this in our local area for the Heavy Construction Industry and other industries with this same workforce issues with developing talent. Mike Peluso shared that he will be collaborating with Kimberly Wheeler from Capital Area WDB to get more employers on board with this process to gain interest in attending the job fair. Ronald Hewett discussed competition in the heavy construction industry as a challenge that needs to be addressed.
- ***Staff Updates:***
 - Rosalind Cross highlighted several points of interest from the Director's Report.
 - ***Executive Committee Updates-Chairman Russell Hieb***
 - Russell Hieb gave a report of his attendance to the Southeastern Employment and Training Association Conference (SETA) held on March 18th-20th, 2018 in Memphis, Tennessee. The theme of this year's conference emphasized Work-Based Learning opportunities. Highlights were mentioned from WIOA Section 166 regarding the Native American Program, yielding apprenticeships being very favorable as a work based learning opportunity. Mr. Hieb discussed the Washington DC updates that were shared at the SETA Conference. He reported that some of the major bills that need to be passed this year will probably be carried over such as the Welfare Reform Bill. He also reported that the Food Stamps Program is expected to be overhauled and the Agriculture bill is currently being considered by the House of Representatives.

Approval of February 15th 2018 Minutes: A Motion to approve the meeting minutes for February 15, 2018 was made by Ronald Hewett and seconded by Lonnie McPhail. The motion was approved with no discussion or opposition.

Approval of Financial Report: Fiscal Coordinator, Dottie Cieciorca gave a summary of the Financial Report. Dottie Cieciorca stated that in the budget for the administrative piece has changed due to the \$25,000 that was added in for the Business Engagement position. Our share for the infrastructure costs for the career center was paid to Commerce by way of a de-obligation in the amount of \$23,002. Since this report was compiled, we have paid out over \$300,000 in invoices. A motion to approve the Financial Report was made by Ronald Hewett and seconded by Bob Kain. The motion was approved with no discussion or opposition.

The meeting adjourned at 5:37 p.m.

Minutes respectfully submitted by Kim Shaw

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ADDENDUM

Community College Partnership Updates:

Central Carolina Community College – Dr. Marcie Dishman

1. The college has a new Diagnostic Medical Sonography program which will begin Fall 2018.
2. The college has a new Paralegal Certificate Program starting in Fall 2018. This program will benefit those who either work part time, evening, and online students.
3. The college has a Health Information Technology Patient Access Specialist certificate help prepare students for patient assess roles in entry level employment.
4. Emergency Medical Service Technology Program received accreditation for the Allied Health Science Programs. The Commission of Allied Health Science Association is the largest accreditor for health care professions.
5. The college has a new Collision Repair & Refinishing Technology Program slated to start Fall 2018 which will be housed at the CCCC Western Harnett campus which is currently under renovation.
6. The college has a Community College Collaboration, a C3 Dual Admission Program with North Carolina State University which targets high achieving students from low to moderate income backgrounds who plan to transfer to NC State after they receive their associates degree.
7. The College continues to experience a lot of success with the University Transfers Program. For the 5th straight year, the number of student transfers to the NC University System has significantly increased over the course of the past 5 years.
8. Constructions on the Health Science Building and Dennis A. Wicker Civic Center is expected to be finished May 2018. A grand celebration is slated for May 15th.
9. CCCC Spring Graduation is scheduled for May 10 at the Chatham County Agriculture Conference Center in Pittsboro, NC for this academic year. The college is expected to graduate approximately 1,000 students.
10. The Caterpillar Youth Welding Academy will hold it's 2018 graduation with 10 graduates. The 2020 cohort will induct 17 inductees on May 16th.
11. The college will hold its 18th Annual Foundation Furniture Auction on June 2nd on CCCC-Harnett Main campus.

Sampson Community College - Alonzo Royal

1. New President, Dr. William Starling sends greetings to the Board.
2. The college received grants from the Golden Leaf Foundation in the amount of \$200M as well as other funds for an approximate total of \$1.5M for a Truck Driving Training Program in Sampson County. Mr. Royal reported that the existing partner based program has had over 700 graduates since 2007.
3. The Art & Photography Show is scheduled for May 1st beginning at 6:00 p.m. on the campus of Sampson Community College. Students have worked hard to host this event.