

**NOMINATION FORM – TRIANGLE SOUTH WORKFORCE DEVELOPMENT BOARD**  
**Workforce Development and Workforce Innovation and Opportunity Act Programs**  
**Serving the North Carolina Counties of Chatham, Harnett, Lee and Sampson**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

County of Residence (Please Check One): Chatham      Harnett      Lee      Sampson

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Present Occupation/Job Title: \_\_\_\_\_

Employer: \_\_\_\_\_ Years with current employer: \_\_\_\_\_

Years of formal education: \_\_\_\_\_

**Workforce Development Board Composition Requirements:**

- ◆ Business/Private Sector (at least 51% private sector members)
- ◆ Labor Representative, Community-Based Organization or apprenticeship (must equal 20%)
- ◆ Adult Education and Literacy
- ◆ Higher Education (secondary and post-secondary)
- ◆ Vocational Rehabilitation Agency Representative
- ◆ Economic Development
- ◆ State Employment Service

**Sector of Representation (Please list your job title):**

Business (Small or large – private sector including medical, manufacturing, construction, retail, etc) –

\_\_\_\_\_

Labor or Union Representative (Nominated by local labor federation or employees of federation – or where none exists, representative of employees including organizations that serve veterans) –

\_\_\_\_\_

Community Based Organization (Includes organizations that serve individuals with disabilities, veterans, youth, literacy and community action agencies) –

\_\_\_\_\_

Apprenticeship (Including joint-labor management registered apprenticeship programs) –

\_\_\_\_\_

Adult Education and Literacy –

\_\_\_\_\_

Higher Education –

\_\_\_\_\_

Vocational Rehabilitation Agency –

\_\_\_\_\_

Economic Development –

\_\_\_\_\_

State Employment Service –

\_\_\_\_\_

**Sector of Representation (Please list your job title) continued:**

Other (Please list) –

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Community, Civic and Professional organizations in which you have participated:

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Please describe briefly why you would like to serve on the Workforce Development Board.

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please send nomination form and letters to:**

**Lillian Hatton**, Workforce Specialist  
5910 Enterprise Park Drive  
Sanford, NC 27330  
(919) 548-9680  
[lhatton@cccc.edu](mailto:lhatton@cccc.edu)

The nomination forms will be forwarded to respective County Commissioners for consideration and appointment to the Workforce Development Board.

## SECTION 107 of the Workforce Innovation and Opportunity Act of 2014

### LOCAL WORKFORCE DEVELOPMENT BOARDS

(a) **ESTABLISHMENT.**—Except as provided in subsection (c)(2)(A), there shall be established, and certified by the Governor of the State, a local workforce development board in each local area of a State to carry out the functions described in subsection (d) (and any functions specified for the local board under this Act or the provisions establishing a core program) for such area.

(b) **MEMBERSHIP.**—

(1) **STATE CRITERIA.**—The Governor, in partnership with the State board, shall establish criteria for use by chief elected officials in the local areas for appointment of members of the local boards in such local areas in accordance with the requirements of paragraph (2).

(2) **COMPOSITION.**—Such criteria shall require that, at a minimum—

(A) a majority of the members of each local board shall be representatives of business in the local area, who—

(i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority;

(ii) represent businesses, including small businesses, or organizations representing businesses described in this clause, that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area; and

(iii) are appointed from among individuals nominated by local business organizations and business trade associations;

(B) not less than 20 percent of the members of each local board shall be representatives of the workforce within the local area, who—

(i) shall include representatives of labor organizations (for a local area in which employees are represented by labor organizations), who have been nominated by local labor federations, or (for a local area in which no employees are represented by such organizations) other Representatives of employees;

(ii) shall include a representative, who shall be a member of a labor organization or a training director, from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists;

(iii) may include representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities; and

(iv) may include representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth;

(C) each local board shall include representatives of entities administering education and training activities in the local area, who—

(i) shall include a representative of eligible providers administering adult education and literacy activities under title II;

(ii) shall include a representative of institutions of higher education providing workforce investment activities (including community colleges);

(iii) may include representatives of local educational agencies, and of community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment;

(D) each local board shall include representatives of governmental and economic and community development entities serving the local area, who—

(i) shall include a representative of economic and community development entities;

(ii) shall include an appropriate representative from the State employment service office under the Wagner-Peyser Act (29 U.S.C. 49 et seq.) serving the local area;

(iii) shall include an appropriate representative of the programs carried out under title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.), other than section 112 or part C of that title (29 U.S.C. 732, 741), serving the local area;

(iv) may include representatives of agencies or entities administering programs serving the local area relating to transportation, housing, and public assistance; and

(v) may include representatives of philanthropic organizations serving the local area; and

(E) each local board may include such other individuals or representatives of entities as the chief elected official in the local area may determine to be appropriate.

CHAIRPERSON.—The members of the local board shall elect a chairperson for the local board from among the representatives described in paragraph (2)(A).

**Required Board Makeup** (minimum categories and membership)

- ◆ Business/Private Sector (at least 51% private sector members)
- ◆ Labor Representative, Community-Based Organization or apprenticeship (must equal 20%)
- ◆ Adult Education and Literacy
- ◆ Higher Education (secondary and post-secondary)
- ◆ Vocational Rehabilitation Agency Representative
- ◆ Economic Development
- ◆ State Employment Service