

## **REQUEST FOR LETTERS OF INTENT TO BID – WIOA Youth/NextGen Program Operators**

The Triangle South Workforce Development Board (TSWDB) is currently accepting Letters of Intent to Bid from entities to serve as Program Operators for Title I Youth Programs funded under the Workforce Innovation and Opportunity Act of 2014 (WIOA) in Chatham and Lee counties.

**Purpose:** The TSWDB is seeking Letters of Intent to Bid for the purpose of selecting organizations with the capacity and expertise to design, administer and implement an innovative and compliant system of services to eligible participants.

**Timeline:** The TSWDB will release this request for Letters of Intent (LOIs) on January 11, 2019, for interested entities. The deadline for submission of LOIs is 4:00 PM EST on January 18, 2019.

**Period of Performance:** July 1, 2019 through June 30, 2020

### **Eligible Program Operators:**

- An institution of higher education;
- A community-based organization, nonprofit organization, or intermediary organization;
- A private for profit entity;
- A government agency;
- Other interested organizations or entities

CANNOT be:

- An elementary or traditional secondary school

**LOI Guidelines and Requirements:** Interested agencies shall complete, sign, and return their Letter of Intent (see Attachment A for suggested format). The LOI will be considered complete when the following areas are addressed:

- The type of organization intending to bid;
- The identification of the county and program that the entity is responding to;
- The location of the agency intending to bid;
- An acknowledgement that the period of performance begins on July 1, 2019 and must be completed by June 30, 2020.
- The LOI is signed by the authorized signatory official for the agency;
- The completed and signed LOI is received by the Triangle South Workforce Development Board by the required time/date.

Please note the attached MEMO with detailed information regarding this process. Please contact Rosalind M. Cross, rcross@ccc.edu, should you have questions.